

Minutes of the meeting of IQAC held on 19/06/2017 in the office chamber of the Principal, Paradip College.

No: 005/C/IQAC/2017

Date: 20/6/2017

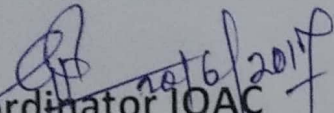
Members Present

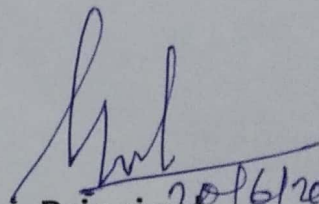
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|---|-------------|
| 1. Sj.P.K.Biswal, Principal - | Chairman |
| 2. Sri G.Patra, Lecturer in English | Coordinator |
| 3. Dr. S.M. Mishra, Reader in English, | Member |
| 4. Sri A.K Palai, Reader in History, | Member |
| 5. Dr (Smt) S.Kanungo, Reader in Chem., | Member |
| 6. Dr S Satapathy, Reader in Physics , | Member |
| 7. Sri S.C. Biswal, Lect.in Odia, | Member |
| 8. Sri A.C.Mishra, Lect in History, | Member |
| 9. Sri A.B. Mohapatra, Sr. Clerk , | Member |

A meeting of IQAC was held on 19.06.2021 under the chairmanship of Sj.P.K.Biswal, Principal in the office chamber of the Principal. At the outset the principal welcomed all members .The minutes of the last meeting were read out and confirmed. A review was also made about the actions taken .It was found that care was taken to provide drinking water to all examinees. More numbers of students had participated in extension activities .The performance of NCC, YRC & NSS was good. The following resolutions were adopted unanimously.

- 1) That all Departments will engage classes sincerely to complete the courses in time.
- 2) In case of slow learners a few doubt clearing classes will be engaged.
- 3) Remedial measures will be taken for the late entrants.
- 4) All Class Examination will be conducted in time & marks will be displayed in the notice board for the appraisal of the students.
- 5) Departmental Seminars will be conducted inviting resource persons of govt.colleges & Universities.
- 6) More Focus will be given on students' discipline.
- 7) Feedback from stakeholders, employees, students will be conducted.
- 8) Steps will be taken for submission of AQAR.
- 9) Steps will be taken to reconstitute IQAC.

The meeting ended with the vote of thanks to the chair.


Coordinator IQAC
Co-ordinator IQAC
Paradip College Paradip


Principal
Principal
Paradip College
Paradip

MINUTES OF THE MEETING OF IQAC HELD ON 21.11.2017 AT 3.30P.M IN THE OFFICE CHAMBER
OF THE PRINCIPAL, PARADIP COLLEGE, PARADIP

Notice No.....006/IQAC/17

Date.....24-11-017

Members Present

1. Sri.P.K.Biswal, Principal - Chairman of IQAC.
2. Sri.G.Patra, Lect-in-English - Co-Ordinator IQAC.
3. Dr. S.M.Mishra, Reader-in-English-Member.
4. Sri.A.K.Palai, Reader-in-History-Member.
5. Dr.(Smt) S.Kanungo, Reader-in-Chemistry-Member.
6. Dr.(Smt) S.Satapathy, Reader-in-Physics-Member.
7. Sri.S.C.Biswal, Sr.Lect-in-Odia-Member.
8. Sri.A.C.Mishra, Lect-in-History-Member.
9. Sri.A.B.Mohapatra, Sr. Clerk-Member.

A meeting of IQAC , was held on 21.11.2017 at 3.30 PM in the office chamber of the Principal. At the outset the Principal welcomed all the members. The minutes of last meeting were readout and confirmed. A discussion was held about the plan of action to be chalked out for the session 2017-18. The following resolutions were adopted unanimously.

Reconstitution of IQAC

1. The composition of IQAC was reviewed and the same was reconstituted as per the following.

1. Sri.P.K.Biswal, Principal- Chairman of IQAC.
2. Sri.G.Patra, Lect-in-English -Co-Ordinator IQAC.
3. Dr. S.M.Mishra, Reader-in-English-Member.
4. Sri.A.K.Palai, Reader-in-History-Member.
5. Dr.(Smt) S.Kanungo, Reader-in-Chemistry-Member.
6. Dr.(Smt) S.Satapathy, Reader-in-Physics-Member.
7. Sri.S.C.Biswal, Sr.Lect-in-Odia-Member.
8. Sri.A.C.Mishra, Lect-in-History-Member.
9. Sri.A.B.Mohapatra, Sr. Clerk-Member.
10. Dr. Pabitra Adhikari, Nominated Member.
11. Rabindra Kumar Das, Secretary GKS, PPT- Nominated Member.
12. Members from Management to be decided later.

2. Curricular Activities

Curricular activities of the college were critically examined and it was resolved to ask for HODs of all Hons Departments to conduct at least two seminars for the Hons students to develop the subject of Knowledge content.

3. Organisation of Free Health check-Up/Eye camp.

Resolved to organise either one Health Check-up camp or Eye camp in the College premises in collaboration with the Rotary Club of Paradip in the month of Jan-2018. Dr.S.M. Mishra, Reader-in-English and Sri. A.K.Palai, Reader-in-History were authorised to take initiatives in this regard.

Functioning of Language Lab

The functioning of Language Lab in the college was discussed threadbare. Since no guidelines from the Govt. has not been received till date for the conduct of language skill enhancement classes, it was resolved to authorise Sri.G.Patra , Department of English to conduct the same keeping in view the convenient time of the students who have been prescribed English communication in their courses of study to develop communicative competence in them.

5. Installation of Smart Class Room

The remarks of NAAC Peer team on smart class room was analysed and it was decided to request the secretary, PPT Paradip for installation of at least one smart class room in the college for better pedagogy.

6. Completion of Library Automation

Sri.A.K.Palai,Reader-in-History & Prof-in-Charge College Library was requested to expedite the above said work as soon as possible.

7. Action to be under taken For 2017-18.

A thorough discussion about the plan of action to be undertaken was held and it was resolved to complete the following:-

1. Completion of Women's Hostel.
2. Installation of Smart Class Room.
3. Establishment/ Renovation of science Labs.
4. Computerisation of Administration.

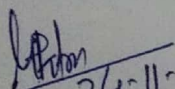
8. Conduct of IQAC Seminar

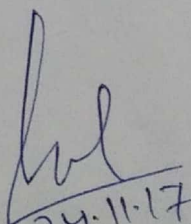
Resolved to conduct a few seminars of IQAC by inviting experts from Management Field/Academia/Spiritual thinkers. Further, it was resolved to conduct some Intra-institutional and Inter disciplinary seminars for the session 2017-18.

8. Schedule for holding IQAC Meeting

It was resolved to hold IQAC Meeting in the last week of every month to review the progress of work of the said cell.

The meeting ended with the work of thanks to the Chair.


24.11.2017
Co-ordinator IQAC
Paradip College Paradip


24.11.17
Principal/Chairman
PRINCIPAL
PARADIP COLLEGE

Minutes of the meeting of IQAC held on 06.01.2018 in the office chamber of the Principal

No: 107/4/IQC/2018

Date: 27/1/2018

Members Present

1. Sri P.K.Biswal, Principal –Chairman IQAC
2. Sri G.Patra, Lect. in English-Coordinator
3. Dr.S.M.Mishra, Reader in English –Member
4. Sri A.K.Palai, Reader in History –Member
5. Dr. (smt)S.Kanungo, Reader in Chemistry-Member
6. Dr. (smt)S.Satapathy Reader in Physics-Member
7. Sri S.C.Biswal, Lect. in Odia –Member
8. Sri A.C.Mishra, Lect. in History-Member

A meeting of IQAC, Pardip College, Paradip was held on 06.02.2018 in the office chamber of the Principal under the chairmanship of Sri P.K.Biswal, Principal .At the outset the principal welcomed all members and expressed satisfaction over the functioning of IQAC. The minutes of last meeting were read out and confirmed .The action plan as resolved in the last meeting was reviewed and the following were achieved.

- 1) All Departments had taken initiatives to organize Departmental seminars to develop subject content in the students.
- 2) Dr.Adhikari, a renowned doctor of paradip was invited to conduct a free health checkup of the students.
- 3) Communicative English classes were engaged utilizing language laboratory.

- 4) Initiative was taken for installation of a smart class room in the college.
- 5) Initiative was taken by IQAC to conduct value based education and spirituality after the review of the action achieved, the following were resolved unanimously.
- 6) That, initiatives will be taken to go for celebration of 43rd Foundation Day of the college .On the said occasion Hon'ble MLA Paradip & Hon'ble MP Paradip will be invited as Chief Guest & Chief Speaker on the occasion.

That ,the senior most employees will be felicitated along with the students securing highest marks among all students of the college in +3 F.D. Examination 2017 in respect of Arts/Sc/Commerce.


That ,steps will be taken to go for celebrating of National Youth Day /Vivekananda Jayanti in the college premises .For the purpose Essay Competition will be organised among the students on the theme of "Role of Youth in Nation Building" and prize & certificates will be given away to the winners of the competition.

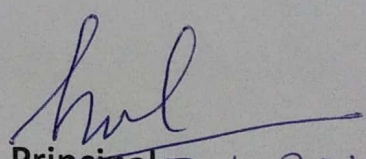
7) That, a few Awareness programmes will be conducted through IQAC/NCC/YRC/NSS.

8) All Departments will be suggested to clear doubts of the students keeping in view the forthcoming examination 2018.

9) All the members of staff will be requested to give biometric attendance to ensure their timely arrival & departure in the institution.

The meeting ended with the vote of thanks to the chair.


Coordinator IQAC
Paradip College Paradip


Principal
7/1/2018
Paradip College
Paradip

Minutes of the meeting of IQAC held 08.03.2018 in the chamber of the Principal

No: 56(1) - /40/2018

Date: 9-3-2018

Members Present

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|---|------------------|
| 1) Sri P.K.Biswal, Principal, | Chairman of IQAC |
| 2) Sri G.Patra, Lect in English, | Coordinator |
| 3) Dr.S.M.Mishra, Reading in English, | Member |
| 4) Sri A.K.Palai, Reader in History, | Member |
| 5) Dr.(smt) S. kanungo, Reader in Chem., | Member |
| 6) Dr.(smt) S Satapathy, Reader in Physics, | Member |
| 7) Sri S.C.Biswal, Lect. in Odia, | Member |
| 8) Sri A.C.Mishra, Lect. in History, | Member |

A meeting of IQAC, Paradip College, Paradip was held on 08.03.2018 in the office chamber of the Principal. At the outset the Principal welcomed all the members. In the said meeting a review was made about all actions achieved as per previous resolution. On review the following were found.

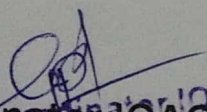
- 1) National Youth Day/Vivekananda Jayanti was celebrated in the college premises on 12.01.2018 and prize & certificates were given away to the winners of the competition as resolved earlier. Guest & speakers were also invited to enlighten the students on the said occasion.
- 2) A few awareness programmes were organized for the students.
- 3) The lesson Plan & Progress Registers of all Departments was verified to ascertain the academic progress.

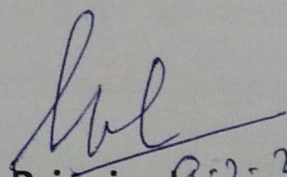
4) A few teachers had engaged doubt clearing classes for the students.

After the review of action achieved, a threadbare discussion was held with regard to a few other activities to be undertaken. The following were unanimously resolved.

- 1) That, it was decided to take initiatives for holding a two day Regional conference of Odisha chemical society in the current academic session in collaboration with any industrial house at Paradip.
- 2) To organize one day value based spiritual seminar inviting spiritual persons of great merit.
- 3) To go for the celebrating of the 150th Birth anniversary of Mahatma Gandhi in College premises.
- 4) To hold two day Philatelic Exhibition in collaboration with Cuttack South postal Division.
- 5) To celebrate World AIDS Day in collaboration with NCC/YRC & NSS wings of the college.
- 6) To organize Annual seminars of all Departments by inviting eminent scholars, Professors & Academicians of repute.

The meeting ended with the vote of thanks to the chair.


Coordinator IQAC
Paradip College Paradip


Principal 9.3.2018
Principal
Paradip College
Paradip